

Martha's Vineyard Bank Charitable Foundation Grant Application

Thank you for your interest in a grant from the Martha's Vineyard Bank Charitable Foundation!

To be prepared to fill out the Grant Application, please have the following documentation on hand:

- IRS Letter of Determination of tax-exempt status or certification from the Massachusetts Secretary of State. (*Massachusetts Forms ST-2 or ST-5 will not be accepted as proof of status.*)
- Organization's most recent 990
- The organization's most recent Annual Report
(*Documents may only be attached in PDF format, and each document should be under 5MB.*)

Information Requested in the application:

Organization Name and Tax ID/Employer Identification Number

Project Information

Name of Project to be Funded

Funding Amount Requested (\$)

Brief Description of Project (More detail may be provided later in the application)

Funds Need by (Date)

Willing to Accept Partial Donation? (Yes/No)

Foundation Category (Please choose from dropdown list)

This project is (New/Ongoing/Expanded)

Objectives

Describe objectives including whether project targets a specific segment of the community.

If the project includes collaboration with another organization, please detail.

Measurement

How will community benefit be measured? Please describe specific measurements that will be used to determine the success of the project.

How will this project be publicized? Please detail the plan for outreach and communication.

Timeline

Provide a chronological work plan for the project's main activities, including completion dates and major milestones.

Project Budget- please include specifics, including the percentage of each to be funded by MVBCF

Facilities

Supplies

Equipment

Marketing

Contract Personnel

Other Expenses (Please Explain)

Total Project Budget

Funding Sources (these should be added individually)

Project Item

Amount (\$)

Funding Source

Status of Funding (Pending/Approved/Received)

Organization Information and Contact Information, including

Mailing Address
Organization Website
Contact Name
Contact Role in Organization
Contact Email Address and Phone

Organization Overview

Mission Statement
Brief Description of organization's History, goals and accomplishments

Employees & Volunteers

Full Time
Part Time
Active Volunteers

Organization Leadership (these should be added individually)

First name
Last Name
Title
(add additional entries as necessary)

Organization Funding History

Year
Funding Organization Name
Amount
(add additional entries as necessary)

Assistance from Foundation

Should the organization/event be included in list of volunteer opportunities provided to Martha's Vineyard Bank employees? If yes, provide a brief description of volunteer possibilities and a volunteer contact email address.

Documentation

Tax-Exempt Certification
Most Recent Form 990
Annual Report Upload
Do you have another document you would like to provide?

This documentation could include project details or plans, equipment specifications or information about resources necessary for the project or program to be successful and would be integral in the consideration of this application.

Name of Applicant, Date**Acceptance and Submission of Martha's Vineyard Bank Charitable Foundation Terms & Conditions**